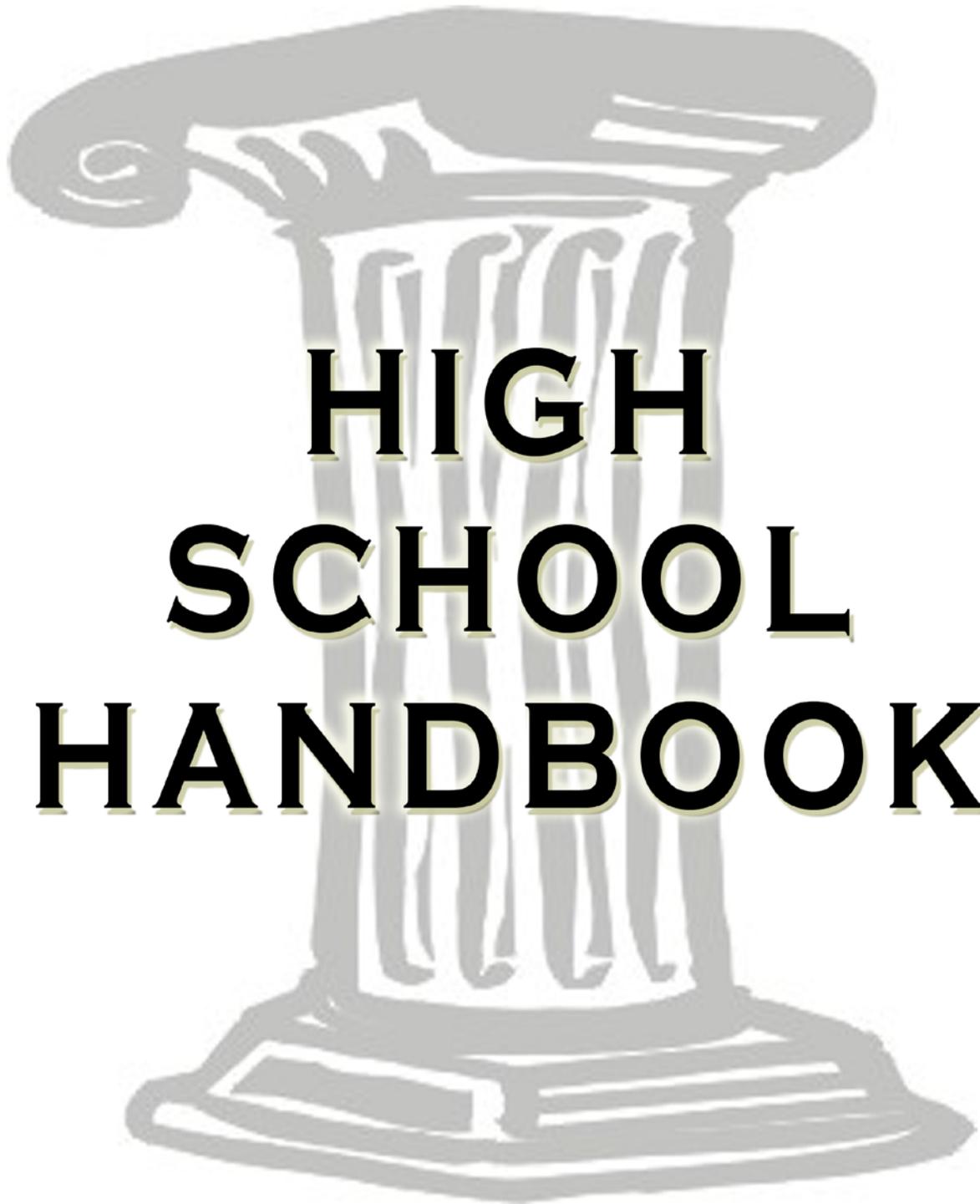


CORNERSTONE CHRISTIAN SCHOOL



HIGH SCHOOL HANDBOOK

"Hear, O Israel! The LORD is our God, the LORD is one! You shall love the LORD your God with all your heart and with all your soul and with all your might. These words, which I am commanding you today, shall be on your heart. You shall teach them diligently to your sons and shall talk of them when you sit in your house and when you walk by the way and when you lie down and when you rise up. You shall bind them as a sign on your hand and they shall be as frontals on your forehead. You shall write them on the doorposts of your house and on your gates."

~Deuteronomy 6:4-9

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4th Edition

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high school handbook. We are grateful for her talent.*

HOMESCHOOL PHILOSOPHY

We believe that home schooling is a privilege that provides the opportunity for the parents to train their children in the ways of the Lord as well as in the academics. Cornerstone Christian School is committed to home schooling in the belief that parents are the primary teacher and are personally “hands-on” in their children’s academic education. We have chosen Deuteronomy 6:4-9 as the basis from which we have developed our home school philosophy, believing that the Lord has given to parents children to raise and to train in His ways. Besides being a wonderful privilege, it is a responsibility of also being a model for their children given by the Lord to each family. As parents dedicate their lives to God and walk with Him, they teach and train their children in His ways and in hope and in faith lead them to salvation.

In addition to their spiritual nurturing, parents teach and raise their children in the social, moral and academic standards and values in which they believe. We desire not to interfere with the standards each family believes, but to come along side to offer support and training in the academic training of the child. CCS, as a private school, offers guidance and support for this training. Deuteronomy emphasizes the spiritual training of the child, and to align with the truth of parents doing this training, CCS gives the parents the primary responsibility of training their children in the academics. Therefore, we have developed some academic guidelines to conform to this belief. As one means to encourage parents to teach the Lord Jesus to their children, CCS requires Bible as a subject to be taught. We also encourage the parents to seek the Lord in their home schooling because the Lord Jesus truly provides all they need. It is that commitment to home schooling that CCS desires to nurture.

Since we believe that the parent is the primary teacher of their children, and since the concept of home schooling has changed in the past few years, we have found it necessary to provide some practical academic guidelines and requirements to incorporate our school’s philosophy into one that is workable for CCS, the parents and the students.

To keep the majority of the teaching of the academics with the parents, CCS has developed an operating standard which all CCS families are to follow. In keeping with our philosophy, we now require that the parents must teach 51% of the core subjects in order to receive CCS high school credit. The core subjects are English, History, Science, Math, Economics and Government. This requirement is intended to involve the parent in personally teaching the student, in developing in the student skills for independent learning, and in making the student accountable for completing and understanding his assignments.

We also realize that high school is also a time to explore some outside classes which are those classes taught by other parents or by classes taken from College of the Canyons. Any of these classes can supplement some core subjects as well as provide classes taken as electives. To stay within the 51% requirement, a student can usually take one outside core class as long as the remaining core subjects equal 51%. Co-op classes are not considered “outside classes” because the parent participates in the teaching/organizing part of the class while at the same time they continue to teach at home, correct, and monitor the learning from the co-op class. These classes are thus considered within the 51% requirement.

CCS HIGH SCHOOL GRADUATION REQUIREMENTS

General Requirements to Graduate

The classes that are required to graduate from CCS are located on the back of the high school transcript. CCS provides two ways in which a high school student may graduate from high school with CCS.

I. *4 Year Plan

- A. Student completes at least 215 high school credits within 4 years.
 - 1. They must fulfill all the graduation requirements.
 - 2. Foreign language is not required for graduation.
 - a. It is important that students check with the college in which they may want to attend to find out their requirements for a foreign language.
 - b. Most colleges want at least 2 years minimum.

II. * 3 Year Plan

- A. Students may graduate in 3 years, usually at the end of 11th grade if:
 - 1. They pass the CHESPE by January of the year in which they are in the 11th grade.
 - a. www.cde.ca.gov/state-test/chespe #7080153
 - b. Provide proof of passing to CCS upon passing the CHESPE.
 - 2. Complete and pass minimum 185* credits in all the required high school classes.
 - a. This basically means the student has fulfilled all the high school requirements, except the 4th year of English and Bible.

* All requirements are on the back of the transcript. Samples are not on the website, but in handouts given to each high school parent.

III. Specific CCS Requirements for Each Year

CCS requires high school students to comply in the following 3 areas. These requirements must be included in the subject taught by the parent and must be reflected in the Course Description/Course Standard and in the Final Course Standard.

- A. **Essay Writing** – Writing is an important and necessary skill for all school students. Each semester of English must include essay/composition writing.
 - 1. Students should complete 5-10 essays per semester. 9th & 10th graders may need more instruction in paragraph and composition skills prior to writing full essays.
 - 2. A Standard Essay Model

- a. 5 paragraph model to include introduction, body and conclusion.
- b. Typed, double spaced with title
- c. Size 12-14 font with an essay script such as Times New Roman
- d. Name, date of essay on the upper right hand corner of the paper.
- e. Essays are usually narrative or informative. Narrative essay can be written first person, but informational must be written 3rd person. Avoid the use of the word “you,” slang, or contractions.
- f. In addition, other essay models and types can be taught by the parent.
- g. A sample essay, using the standard essay model, may be required to be turned in during the school year.

B. Science

1. High school courses must include 5-10 labs per semester.

C. Research Paper

1. Research paper – 1 per year in any subject area
2. Suggested subject areas from which topics for a research paper can be selected are English, History, Government, Economics, or Science topics.
3. Minimum length requirements of the body of the research paper:

9 th grade	3-5 pages
10 th grade	4-6 pages
11 th grade	5-7 pages
12 th grade	6-10 pages
4. Must include title page, which includes the student’s name, grade, and date, title of the report and subject- such as history etc., Works cited, parenthetical citation. (Authors last name and page number)
5. Maps, pictures, etc. can be added, but do not count as part of the length requirements.
6. 9th & 10th grade students can prepare a research paper on a single subject such as weapons of the Civil War, or General Lee, etc.
7. 11th & 12th graders should prepare a research paper with a thesis and have an introduction and conclusion. This type of paper does not just give facts about a subject, but uses the information and facts to support the student’s thesis or opinion about the subject.
8. All students must use a minimum of 3 outside resources and these must not all be obtained from the internet.
9. The research paper may be required to be turned in at the end of the school year.

10. There are books and programs available on how to teach and what is required in a research paper. There may be some outside classes that also teach the students the process and procedures in completing a research paper.
11. Research papers are labeled on the *Final Course Standard* and are included as part of another subject, such as history or science or any other academic class and is not a separate academic course. The research paper must be given at least 10% of the grade.

WHAT IS IN A HIGH SCHOOL CLASS?

CCS believes that the best source for designing a class which includes course description and standards is found in Mary Schofield's, *High School Handbook*. That is why her handbook is required for all high school parents. This book gives examples of the forms required by CCS and gives important information that can be reviewed to prepare you as the parent for teaching your high school student.

I. Some General Information

A. High school classes are based on time spent.

An average class should be 45-50 minutes of school work per day which includes reading, teacher instruction, and daily assignments, studying for tests, class discussion, and teacher instruction.

1. A class requires 150 hours for a year long course and 75 hours for a semester course.
2. 35 hours=2.5 credits; 75 hours=5 credits; 150 hours=10 credits

B. There must be sufficient quality of the following 3 components to make an acceptable high school level class. Read, Write and Do.

1. The **Read** portion includes books, chapters, and articles, to be read.
2. The **Write** portion includes such things as written assignments. i. e. question and answer, reports, workbooks, and any composition/essays to write.
3. The **Do** portion includes any hands on projects and field trips.

II. Beginning of the Year Paperwork

A. Course Description - Required

The Course Description tells the purpose and overview of the course in a summary form by highlighting course components. It tells what is being taught and the curriculum and other materials used.

1. **COC:** CCS's Course Description is required for all classes taken at COC. For each session at COC a new Course Description is required.
 - a. Copy the course description or cut and paste the course description from the COC catalogue. Then highlight the start date.
 - b. Include start and end dates for each class.
 - c. Course Description must **be turned in with Final Course Standard at the end of the 1st and 2nd semester.** Course Descriptions for these classes are no longer required to be turned in prior to classes, but after completion of the COC class(es) along with the FCS.

B. Course Standards – Required

The Course Standard tells how the grade is assigned as well as what is expected from the student to earn the grade. It is important to develop clear categories or components of the class with the required points or percentages. Some categories may be daily work, tests, essays, projects, quizzes, research paper, oral reports, novels read, reading assignments, written assignments, books read, book reports, etc.

1. For example, English may have 5 categories from which to assign points or percents to determine the grade.

- a. Literature assignments/question answer =20%
- b. 2 Novels and Book report =20%
- c. Literature Test =30%
- d. Essay/Compositions =25%
- e. Grammar Tests = 5%

2. Course Standards must also include chapter/unit testing in *academic subjects* as part of the earned grade. The *academic subjects* are Math, Science, English/Literature, Foreign Language, History, Government and Economics.

a. **COC:** CCS requires a Course Standard for each COC class taken. The syllabus contains the **course standard** for each class and can be copied onto the Course Description/Course Standard form or you can turn in the syllabus.

1. The parent/student is responsible to turn in this course standard or syllabus at the end of each semester.

2. Course Standard **must be turned in with Final Course Standard at the end of the 1st and 2nd semester.** Course Standard for these classes are no longer required to be turned in prior to classes, but after completion of the COC class(es) along with the FCS.

No grades will be recorded on the CCS transcript without CCS Course Description/Standard form (or syllabus).No CD/Standard=No grade

C. Course Schedule - Required

Course Schedule is a listing of course titles and who is teaching the class for both semester of the school year. This includes classes taken at COC. Please label the classes with specific course titles such as Algebra not Math or European History not History. English can be labeled English or it may have a title such as American Literature.

1. **IMPORTANT:** Check to make sure that 51% of the core classes are being taught by the parent.

D. Course Outline - *Optional*

A course outline is a useful tool to help give you a “big picture” view of what will be taught in each subject. It maps out the course identifying what is in the course which includes assignments, projects, textbooks and supplies, and the requirements expected of the student to complete when the course is complete. This is the *reading, writing and doing of the class*.

E. High School Graduation Requirement 4 Year Plan - *Optional*

On the back of the high school transcript are the graduation requirements for all high school students. It is helpful to “map” out the high school student’s 4 year plan to make sure that all the course requirements are being met.

III. Quarterly/Semester Required Paperwork

A. To Be Turned In End of Quarter and/or Semester

1. Lesson Plans - *Required*

Lesson plans are the daily work the student is to complete and the actual work the student completes. The lesson plans includes the name of the textbook, the pages, and what work they did for each subject. Completed lesson plans are required and due each quarter. Please turn in a copy of the lessons plans because they will not be returned. A lesson plan form is included in the packet and can be copied as needed or any other lesson plan form can be used.

a. **COC:** The syllabus also contains the **lesson plans**.

2. Final Course Standard - *Required*

The Final Course Standard is the pink sheet for grades 9-12, or the green sheet for grades 7-8. It is turned in at the end of each semester. It includes the grade, credit, average test scores and the completed course standard for each subject the student has completed.

a. If a student does not complete a course, please mark INC for incomplete on the Final Course Standard turned in and when the course is complete, turn in another Final Course Standard. This form is available on the webs

www.mykenfield.com

b. In completing the Final Course Standard, in the second column labeled course Standard, write the original course standard, which was on the bottom of the Course Description, and then to the right of that write the completed course standard with the actual points and/or percentage earned.

- c. Clearly label the essay/writing portion as a separate category in the English section; label labs in the science section; label the research paper in the applicable course/class.
- d. Classes taken at COC must be written on the Final Course Standard **and** must have a COC transcript submitted to CCS in order for the grade to be credited to the student. No transcript=no course credit

3. Transcripts - *Required*

The transcripts are the official high school record of the student's grades and classes taken at CCS. Each parent is given a transcript for the 4 years the student is in high school. Each semester the parent should complete the transcript with the class and grade and credit the semester completed. Continue each semester showing the cumulative classes taken and make *a copy* to be turned in to CCS when paperwork is due. CCS completes a master copy on the computer.

- a. For each class make sure it is labeled on the transcript with a specific name. For example, do not just write Science or History or Math, but label it Physical Science or U. S. History or Algebra. English can be labeled English or titled a specific type, such as American Literature or Shakespeare CCS may adjust the titles to be more "college" correct.
- b. Please complete the transcript heading completely.
- c. If a class is not completed by the date the semester ends, mark INC, for incomplete, next to the appropriate class. When course is completed, complete and turn in both the Final Course Standard and copy of the transcript with the correct grade. INC will remain on the transcript until both forms are received.
- d. Classes taken at COC must be written on CCS's transcript **and** must have a COC transcript submitted to CCs in order for the grade to be credited to the student. No transcript=no credit

IV. High School Credits

A. CCS's Acceptable Credits

- 1. High school classes taught by parents receive full credit.
- 2. High school classes must meet high school level course requirements. (*See section CCS High School Graduation Requirements and CCS Course Requirements.*)
- 3. Parents must teach 51% of the core subjects to receive CCS credit in grades 9-11. Core subjects are defined as English, History, Science, Math, Economics and Government.
 - a. 12th grade students can have some flexibility with this requirement and drop below 51%.

4. Outside high school level classes can be counted for full or partial credit. For example, a science class taught by an outside teacher could count as the full science credits for that year. In contrast, partial credit could be given for English where essay writing taught by an outside teacher may be worth 25% of the grade with the remaining 75% of the grade coming from the parent teaching literature and administering tests.
5. Credit for 8th grade classes in Algebra I and Spanish will be accepted and appear on the high school transcript.
6. CCS does not accept any spiral learning program that weaves subjects through 4 years. Programmed learning must be in a single subject.
7. Any math will be given 10 credits regardless how long it takes the student to complete the course work.

CURRICULUM REQUIREMENTS

High school class requirements are two fold: 1) using a high school level curriculum and 2) expecting and receiving high school level work from the student. It is necessary to choose curriculum that adequately covers the subject matter on a high school level. Students also need work assignments which adequately cover the subject with a solid level of understanding and proficiency in that subject.

I. Designing Courses – there are 3 basic ways to design courses.

- A. Pre-Packaged such as Bob Jones or Abeka, including internet programmed classes.
- B. Pre-Packaged but altered to fit desired needs or interests.
- C. Design your own course (Mary Schofields's *High School Handbook* has many suggestions and examples)

II. Some Curriculum Guidelines

- A. Curriculum selections must serve to give information facts, thoughts, explanations and other information on the subject.
- B. Standard high school curriculums such as listed in Cathy Duffy's Book are appropriate. Other possible choices of curriculum are Bob Jones, Abeka, Beautiful Feet, and Sonlight.
- C. If textbooks are used, at least 3/4 of the material must be covered to make it a high school level class.
- D. If a text book is not used, a table of contents from a text gives topics which are included in a course, and an outline can be made from which to design the course. In addition, library or outside sources can be selected to adequately cover the selected topics.
 - 1. Parents do not have to use textbooks, but you must develop topics using resources to sufficiently cover the topic. (*See CCS Course Requirements*) The selected material must include enough material to thoroughly complete a semester or year course.
 - a. For example, novels may be used instead of a literature text. 6-10 novels per semester are required. Or, if you are studying U. S. History, historical fictions novels may be used to give an understanding of the times. Follow the reading with discussion, written question and answers, and essays.
- E. Online programs can offer high school level work. But each selected course also needs to meet CCS course requirements.(See CCS Course Requirements).

CCS COURSE REQUIREMENTS

Once the curriculum is selected, then the question arises, what specifically does the parent teach in the class? What are the components or elements in a high school class? This section will outline elements in a high school course which make it a high school level class. The descriptions listed below can also become used as part of the Course Description and Course Standard. **Included in these descriptions are the CCS requirements for essay/composition, science lab and research paper.** Additional work can be added to by the parent to round out the learning required from each individual student.

*** One research paper is required each year for grades 9-12 in a subject of the parent/student's choice.**

I. English –Literature/Grammar/Composition

1. Text-high school level or substitute 6-10 novels per semester
2. If a text is used 1-4 novels should be read per semester
3. Essays-6-10 per semester based on 20 week semester
4. Grammar (9th & 10th grades)
5. Tests & Quizzes
 - a. Literature
 - b. Grammar
6. * Research- should be at least 10% of the grade
7. Optional: Vocabulary

II. History

1. Text-high school level, or text with novels, or literature based novels with written/discussion questions and/or composition/essays.
2. Tests & Quizzes
3. *Research Paper-should be at least 10% of the grade
4. Optional
 - a. Map Skills
 - b. Time lines
 - c. Unit study
 - d. Field trips

III. Math

1. Text –daily work
2. Tests-should be at least 30% of the grade

IV. Science

1. Text-cover at least $\frac{3}{4}$ of the book; selected chapters of high school level text
2. Labs- should be at least 20%-25% of the grade
 - a. 6-10 labs per semester
 - b. Student “hands on”-experiments, dissections, etc.
3. Tests & Quizzes

4. *Research Paper- at least 10% of the grade

V. Foreign Language

1. Text usually with tapes/CD's
 - a. Vocabulary
 - b. Grammar
 - c. Reading
 - d. Writing
 - e. Speaking
2. Tests & Quizzes

Note: If using Powerglide curriculum, it must be supplemented with additional grammar, writing and reading curriculum. One recommendation is the Rosetta Stone for a foreign language.

VI. Government

1. Text –high school level text
2. Daily Work, question-answer, discussion, written responses, etc.
3. Tests & Quizzes
4. Activities such as local government youth programs, helping with a campaign, re-enacting a current debate, and report on current political events.
5. Supplemental books
6. * Research paper- at least 10% of the grade

VII. Economics

1. Text- high school level text
2. Tests & Quizzes
3. Daily Work, question-answer, discussion, written responses, etc.
4. Project(s) i. e. follow the stock market, keep checkbook and budget, and report on current economic events.
5. * Research paper-at least 10% of the grade
6. Supplements: Uncle Eric series

VIII. Driver Education

1. DMV handbook
2. Suggested supplements include driver instruction textbook; online instruction, videos, DVDS and DMV practice tests

IX. Health

1. Text or selected readings on health topics
2. Tests & Quizzes
3. Daily Work, question-answer, discussion, written responses, etc
4. *Research paper-at least 10% of grade

IMPORTANT HIGH SCHOOL INFORMATION

I. Transferring From Another High School to CCS

A. Grades That Are Not Accepted

1. Grades of “D” or below will not be accepted for credit at CCS. They must be made up at home to earn a C or better.
2. If a class is repeated, the old and new grade will appear on the CCS transcript, but only the new credit and new grade will be figured into the GPA.

II. CCS Standardized Testing Requirements

All high school students are required to take standardized tests. There are four options for meeting this requirement. Students with learning difficulties are exempt from the test, unless the parent chooses to have their student take the test. Please notify CCS if your student falls within this category.

A. 9th - 11th graders can take the SAT test in the spring.

It is a 2 day test and requires 3 hours.

1. Taking classes at COC that conflict with CCS's required SAT test schedule is not an excuse from not taking the test.
2. There are no make ups.

B. 9th-11th graders may take the PSAT which is given in October. It is a 1 day test lasting about 3 hours.

1. If a student takes classes at COC, the PSAT is a one day test, which means the student may miss only 1 day of classes. Classes at COC that conflict with the required PSAT test are not excused from taking the test.

C. Parents may make other arrangements to take the SAT or Iowa test from another tester outside CCS.

1. Please notify the school.
2. Have the results sent to the CCS for the student's cum.

D. College Board SAT/ ACT – these tests are not required for graduation but can meet the CCS testing requirement.

1. Information for these tests is online at www.collegeboard.com.
2. The College Board tests are usually taken in 11-12th grade, although they can be taken in 9th or 10th.
3. Check the college your student is thinking of attending and find out their College Board requirements.
4. When registering for the College Board SAT/ACT, use CCS's school code which is 053-288.

E. CHSPE, The California High School Proficiency Exam, can be also taken. See website www.cde.ca.gov/state-test/chspe Our school code is 7080153 which is needed when registering for the test. Please send CCS the test results.

III. DMV Information

A. CCS is currently able to supply DMV forms for Driver Training and Driver Education which are necessary to complete and turn in to the DMV. Please follow the steps below.

1. Complete a 2.5-5 credit Driver Education class. This is the “book” portion of the class. It must include the DMV handbook, from which their test is based. It also includes any additional driver instruction texts, DVD’s, on-line information and practice tests.
2. Turn in the Final Course Standard and Driver Education grade to CCS.
3. Call the school or Laurie Kendall to complete the remaining DMV paperwork.

IV. Work Permit

A. High school students are eligible for work permits. Please check Mary Schofield’s, *High School Handbook*, for questions regarding the specific age and hour requirements.

B. CCS’ students are able to obtain work permits from the William S. Hart School District Office

*** Procedures often change, so contact the William S. Hart School District located at 21515 Centre Pointe Parkway, for the current process they require.**

C. Some General Information on Obtaining a Work Permit

1. Student must first have a job.
2. Pick up from the William S. Hart District Office a request for work permit form which is called Form B1-1, “Statement of Intent to Employ Minor and Request for Work Permit.” OR you can go online at www.hartdistrict.org and download it. Complete your required sections and take it to the employer who will complete his required section.
3. Pick up a letter from CCS stating the student is enrolled in the school.
4. Sometimes they require that the student call and make an appointment.
5. Student needs to bring in the completed B1-1 form along with the letter from CCS, proof of birth and the student’s social security card.
6. Be sure you listen carefully and understand the instructions given to you at the District Office when you get the forms. They may vary from the above instructions. There are stiff penalties for employers who hire minors without having these forms properly issued.

7. Read Mary Schofield's *High School Handbook* p. 223-232 to view samples of these forms.

V. High School Summer Session

A. Students may take a summer session course designed by the parent. It must be at least minimum 35 hours for 2.5 credit class and minimum 75 hours for a 5 credit class. Classes that work well for summer school are Driver Education, Health, Keyboarding, a P. E. class, or Bible. Core subjects such as English, history, science, language, economics, or government may require more hours to complete a summer school course. Check with CCS.

1. Summer classes at COC have the same requirements for any classes taken at COC.
See requirements on paperwork.

B. A summer class must have a course description/course standard turned into the school. Upon completion a Final Course Standard and transcript copy must be submitted to the school to receive credit.

1. See section on required paperwork.

CLASSES OTHER THAN THOSE TAUGHT BY THE PARENT

I. Outside High School Classes

A. What is An Outside High School Class?

1. These are classes that are offered once or twice a week by other parents or teachers, in various subject matters. Some examples are writing, science, worldview, government, and economics.
2. If the student is responsible to complete all the assignments independently from the parent and receive a grade from the teacher, then this class is **NOT TAUGHT BY THE PARENT.**
 - a. This class may be counted as part of another class the parent teaches and represents a percentage of the grade. For example, an essay class may be for 25% of the grade and the parent teaches the literature and tests for 75% of the grade.
 - b. It is not considered a class taught by the parent if all that the parent does is to remind the student to complete his work and/or maybe help at times.
 - c. Students with learning difficulties where the parent sits down and helps the student complete **all** his outside assignments may be exempt from this standard.
3. If a core subject is being taught by an outside class, the remaining core subjects need to be taught by the parent.
4. High school seniors are not held to the strict 51%, and can take high school outside classes or COC classes without strictly adhering to this requirement. Bible should continue to be taught by the parent.

II. Co-op Type Classes

A. These classes are taught by group of parents that share equally in the teaching of the class. Sometimes they are a unit study type approach or just parents teaching different subjects on one day and the other parent teaches another subject on a different day.

B. If the parent participates in the teaching and/or working with the student daily in completing the assignments, then it is not an outside high school class, but one taught by the parent.

CLASSES TAKEN AT COLLEGE OF THE CANYONS

I. College Of The Canyons

A. At this time, CCS encourages parents to save COC classes until the student is a Senior in high school. However, whenever the parent sends the student to COC, the parent remains responsible for overseeing the student's learning as well as ensuring that the class is completed. Additionally, the parent is responsible for turning in all CCS required COC paperwork, Course Description/Standard form, Final Course Standard (Pink form), submitting a grade on the CCS transcript as well as turning in a COC unofficial transcript class taken.

No Course Description/Standard=No course credit. No transcript=No course credit

No Final Course Standard=No course credit

1. Any problems or conflicts with the COC are handled by the student and/or the parent. CCS will not resolve any conflicts the student may have with a class or professor.
2. The student is still accountable to fulfill any CCS course requirements and all graduation requirements.

II. Steps To Take Before Attending COC

Note: COC frequently changes their policies about enrollment and registering for classes. It is the responsibility of the parent and/or student to understand their registration policies and procedures. Please notify CCS of any of these changes.

A. General COC Enrollment Guidelines

1. Read the Concurrent Enrollment for High School Student Brochure available at COC or check on line or go in and ask.
2. Check with COC to determine what is needed from CCS in order for the student to be enrolled at COC.
 - a. COC usually requires a Special Enrollment form for the student to complete and for the high school administrators to complete. Please complete all the information that COC requires for the student to **enroll** in the college.
 - b. It usually has to be signed by both CCS administrators.
 - c. They may require a copy of the students high school transcript.

PLEASE do not wait until the last minute to obtain these forms.

3. Follow any other of COC's enrollment/registration procedures. Check online for latest high school requirements.

III. How COC Classes Affect CCS

A. What CCS Accepts

1. Student receives both high school and college credit.
2. All classes receive 5 credits, including PE, except Algebra, Geometry, Spanish 101 & 102 and Science & Lab, which receive 10 credits (1 year).
3. Any classes taken at CCS and then repeated at COC will not receive credit twice.
4. CCS reserves the right to accept or not accept classes at their discretion.
5. See CCS Course Credits from COC on pages.

B. Grades from COC

1. CCS accepts A, B, & C grades from COC classes. D's & F's will not be accepted.
2. Some classes may receive "honor's credits. Please contact CCS to see if the class applies.

C. Transcripts from COC

1. Final grades/transcript from COC must be sent to CCS for course credit. An unofficial transcript from the college is acceptable. CCS does not require an official transcript.
 - a. Transcripts are required after each semester the student completes a class or classes at COC in order for the grade to be recorded on the high school transcript. No transcript=no course credit.
 1. For example, if within an academic year the student takes classes in the Fall, Winter and Summer sessions, three transcripts will be sent to CCS, one after each semester is completed.
 2. CCS will not ask COC for the transcript. It is the responsibility of the parent and student.
 3. Parents are responsible for turning in a copy of an unofficial COC transcript each semester.
 - a. Transcript must be submitted when CCS paperwork is due at the end of the 1st and 2nd semester.
 - b. Unofficial transcripts can be requested from the COC office at no charge. They are now available on line.
 - c. Grades will reflect Incomplete (Inc) on the high school transcript until the college transcripts are received at CCS.

D. 12th Grade Students

1. We ***will not credit*** any 2nd semester COC classes for the last semester prior to graduation if they are needed to fulfill any graduation requirements. This is because COC transcripts are not available by the time of the CCS graduation to ensure that the student is eligible to participate in graduation.
 - a. COC offers a winter session which can be taken to complete any graduation or elective requirements.

CCS COURSE CREDITS FROM COC

I. Classes Offered at COC

A. Science with lab = 10 credits

1. Biology 100, 106, 107, and 200 classes. Must include the lab.
2. Chemistry 110, 151, 201 & 202 Must include a lab.
3. Physics 11, 130, 170, 202, 230 Must include a lab

B. Economics- 130, 170 201, 202 & 230= 5 credits

C. English=5 credits

1. 071, 71L, 081, 091, 093, 094
2. 101, 102, 103, & most 100 level classes except 111. Most 200 levels acceptable.

D. History- 5 credits

1. 101, 102, 161 Western Civilization World History
2. 111, 112, 115= US. History One class must be 112
3. 161 World History; 191 Histories for Eastern Civilization I; 192 Eastern Civilization II

E. Math: (Repeated classes receive no credit)

1. 025, 026 General Math (5 credits)
2. 058, 059 Pre Algebra (5 credits)
3. 060 Algebra I (5 credits)
4. 083 Geometry (10 credits)
5. 070 Intermediate Algebra = Algebra II (5 credits)
6. 102 Trigonometry (5 credits)
7. 103 College Algebra (Adv Math) & 104 Pre-Calculus (10 credits)
8. 211 Calculus I (10 credits)
9. 212 Calculus II (10 credits)

F. Language:

1. Spanish 101=1 year of high school Spanish (10 credits (1st/2nd year of Spanish)
2. Spanish 102 = 1 year of high school Spanish (10 credits) (3rd year of Spanish)
3. 201 Intermediate Spanish= 1 year of high school Spanish (4th year of Spanish)
4. 150 Conversational= 5 credits
5. French 101 =1 year of high school French (10 credits); 102 Elementary French I=1 year high school French (10 credits); 150 Conversational French (5 credits); 202 Intermediate French=1 year of high school French (10 credits)
6. German 101 Elementary German I=1 year high school German (10 credits)
102 Elementary German II =1 year high school German (10 credits)
7. Sign American Language
101, 102, 103, 111, 112 each =5 credit per class

G. Health 100, 149, 150 =5 credits

H. Music-=5 credits

I. P. E. =5 credits

J. Other Electives: usually 5 credits

K. Political Science/ Government

Political Science 150, 150H

CCS reserves the right to accept or not accept classes at their discretion.

******COC classes change and update often. The course title and numbers may not be current. If you have any question on whether CCS will accept a class, please contact us prior to enrollment to make sure it fulfills our high school requirements.**

CCS ACADEMIC SCHOLARSHIP

CCS offers college scholarships each year to new and returning college students. The Marshal Lee South Christian Scholarship will award 2 scholarships a year of \$500.

SCHOLARSHIP INFORMATION

Cornerstone Christian School is making available to qualified student(s) an academic scholarship to a 4 year college.

Eligibility:

- Female or Male
- Completed and returned Cornerstone Christian School Scholarship application.
- Available to all graduates and alumni regardless of race, color, nationality, ethnic origin, sex or disability.

Scholarship qualifications are:

1. Graduated from Cornerstone Christian School;
 - a. Enrolled in Cornerstone Christian School for 3 years of high school.
 - b. Home schooled for at least 6 years.
 - c. GPA of 3.5 (academic cumulative 9-12 grades)
 - d. Enrolled full time in a 4 year college or university
2. Cornerstone Alumni
 - a. Graduated from Cornerstone
 - b. College GPA of 3.5 to first qualify and then maintain a 3.3 while in college.
 - c. Home schooled for at least 6 years.
 - d. Enrolled full-time in a college or university.
 - e. Alumni students can first apply up to four years from date of graduation from Cornerstone Christian School. They can also re-apply each year or up to four years or until they graduate from a 4 year college, whatever comes first. Complete renewal form and meet the required deadline. It is the responsibility of the student to contact the school regarding the scholarship.

Scholarship applications, both for new applicants and renewals are due by May 1, prior to the fall enrollment at the college or university to which the student has applied and been accepted.

Scholarship will be awarded upon proof of registration/enrollment.

APPLICATION FOR CORNERSTONE CHRISTIAN SCHOOL SCHOLARSHIP

NAME _____

STREET _____

CITY _____ ZIP CODE _____

TELEPHONE _____

COLLEGE OR UNIVERSITY YOU PLAN TO ATTEND _____

AREA OF STUDY IN COLLEGE _____

COMMUNITY ACTIVITIES _____

CHURCH ACTIVITIES

SCHOOL ACTIVITIES

WRITE YOUR TESTIMONY (You can attach an additional paper if necessary)

COMPLETE AN ESSAY, DOUBLE SPACED, AND ATTACH IT TO THE APPLICATION ON THE TOPIC- HOW DO YOU THINK HOMESCHOOLING WILL PREPARE YOU FOR YOUR MINISTRY IN COLLEGE?

Application due by May 1.

**APPLICATION FOR CORNERSTONE CHRISTIAN SCHOOL'S
SCHOLARSHIP RENEWAL**

NAME _____

ADDRESS _____

CITY _____

PHONE _____ EMAIL _____

COLLEGE OR UNIVERSITY IN WHICH YOU ATTEND _____

AREA OF STUDY _____

COMMUNITY ACTIVITIES _____

CHURCH ACTIVITIES _____

COLLEGE ACTIVITIES _____

WRITE AN ESSAY ON HOW COLLEGE HAS INFLUENCED YOUR LIFE .

Application due by May1

ADDITIONAL RESOURCES

1. *High School Handbook* by Mary Schofield
2. *101 Top Picks for Homeschool Curriculum* by Cathy Duffy
3. www.desertchristian.com
 Jr. High and High school course outlines
4. www.DriversEd.com
5. www.coc.cc.ca.us/

SAMPLES

Given as a handout. Not included in the website handbook.